

Diocese of Ogdensburg
LAY EMPLOYEES' RETIREMENT FUND
Occasional Labor Census

P.O. BOX 369•604 Washington Street
Ogdensburg, NY 13669-0369
(315) 393-2920, ext. 211

December 27, 2011

Name _____ Location # _____

Place _____

LIST HERE LAY EMPLOYEES WHO WERE PAID BUT IT WAS NOT NECESSARY TO WITHHOLD INCOME TAX, FICA OR ANY OTHER WITHHOLDINGS. THIS WOULD BE FOR THE PERIOD JANUARY 1 TO DECEMBER 31, 2011.

NAME	TYPE OF WORK	PLACE OF WORK	TOTAL PAID
Ex. Mr. Joe Smith	mowing	cemetery	\$97.00
Ex. Mrs. Jane Dow	cleaning	church & rectory	\$25.00

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

Please note that IRS regulations require Social Security taxes to be withheld from all lay employees receiving \$100 or more from a church or church institution and a W-2 to be filed at the end of the year.

THIS FORM IS TO BE RETURNED WITH THE LAY EMPLOYEES' RETIREMENT PLAN ANNUAL CENSUS FORMS.